



Bishop Hill Heritage Association  
P.O. Box 92  
Bishop Hill, Illinois 61419

### CONFIRMATION OF TOUR ARRANGEMENTS FOR SCHOOL GROUPS

We would like to confirm the following arrangements with you for a group tour of Bishop Hill:

Name of School: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_

Phone number and/or email address \_\_\_\_\_

Mailing address \_\_\_\_\_

Tour Date: \_\_\_\_\_

# of Students/# of Adults: \_\_\_\_\_

Arrival: \_\_\_\_\_

Departure: \_\_\_\_\_

Walking Tour: Yes or No

**2021 is Bishop Hill's 175<sup>th</sup> Anniversary. To celebrate this anniversary, there will no student or adult tour fees for school groups only.** This action has been made possible through the generosity of various foundations that promote educational programming. Reservations are still required to set up your tour and to receive this special offer.

Maximum number of people per guide is 40 on a walking tour. Groups larger than 40 may be divided into smaller groups and assigned an additional guide. There is no minimum requirement for the number of people on a tour of Bishop Hill. A second guide can be provided for groups smaller than 40 upon request.

Please provide as much advance notice as possible should you need to cancel or change your scheduled tour. If you neglect to notify us of cancellation, you will be billed \$20.00 per guide to defray the cost of each costumed guide.

Changes or additional tour arrangements can be made by contacting:

BISHOP HILL HERITAGE ASSOCIATION

P.O. BOX 92

BISHOP HILL, IL 61419

309-927-3899

bhha@mymctc.net

**Please fill out, sign, date, and return this form as soon as possible.**

X \_\_\_\_\_